

Appendix A- Council Tax

Summary of Council Tax Write Offs 01/04/2018-30/09/2018

Date of Write Off	Head of Revenues			Assistant Director of Finance	Executive Director of Finance		Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)									
02/07/2018									(£2,564.13)	(£2,564.13)		payment
13/07/2018									(£17.20)	(£17.20)		dividend
13/07/2018									(£48.08)	(£48.08)		dividend
23/07/2018									(£5.50)	(£5.50)		dividend
25/07/2018									(£3.33)	(£3.33)		dividend
13/08/2018									(£23.02)	(£23.02)		dividend
14/08/2018									(£5.57)	(£5.57)		dividend
15/08/2018									(£1.20)	(£1.20)		dividend
15/08/2018									(£3.53)	(£3.53)		dividend
17/08/2018									(£39.04)	(£39.04)		dividend
20/08/2018									(£1.58)	(£1.58)		dividend
24/09/2018									(£6.32)	(£6.32)		dividend
Q2 Totals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£2,718.50)	(£2,718.50)	0	
Q1 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£355.49)	(£355.49)	0	
Overall Total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£3,073.99)	(£3,073.99)	0	

Appendix D- Housing Benefit Overpayments

Summary of Benefit Overpayment Write Offs 01/04/2018-30/09/2018

Date of Write Off	Head of Benefits				Executive Director of Finance (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Reversed Write Off	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)						
04.07.2018							(£98.08)	(£98.08)		1 written off originally 28/4/16
31.07.2018	£65.31	£562.80						£628.11		5 less than 2 wks o/s due to death (2018)
"	£13.11	£342.70						£355.81		2 not financially viable (2017)
"	£87.17							£87.17		4 < £40 o/s (2017)
"	£38.03							£38.03		8 uneconomical to pursue (2018)
"	£83.72	£1,392.83	£593.17					£2,069.72		9 HB Reg 100 compliant - not recoverable (18
"					£12,107.17			£12,107.17		2 bankrupt (insolvency) (2018) (signed off)
"				£1,181.98				£1,181.98		1 deceased (2018)
01.08.2018							(£30.22)	(£30.22)		1 written off originally 17/12/2015
31.08.2018	£130.23	£945.74						£1,075.97		7 not financially viable (2016)
"	£60.00							£60.00		1 court costs (2013)
"	£68.38	£498.09						£566.47		6 less than 2 wks o/s due to death (2018)
"	£39.96							£39.96		2 < £40 o/s (2017)
"	£4.66							£4.66		2 uneconomical to pursue (2018)
"	£39.69		£793.73		£2,184.48			£3,017.90		4 HB Reg 100 compliant - not recoverable (18
30.09.2018	£70.70	£631.43						£702.13		6 less than 2 wks o/s due to death (2018)
"	£2.34							£2.34		2 uneconomical to pursue (2018)
"	£86.38							£86.38		4 < £40 o/s (2018)
"	£199.77	£444.22						£643.99		9 HB Reg 100 compliant - not recoverable 18
"		£83.92						£83.92		1 not financially viable (2017)
Q2 Totals	£989.45	£4,901.73	£1,386.90	£1,181.98	£14,291.65	£0.00	(£128.30)	£22,623.41	77	
Q1 Totals (B/F)	£816.67	£8,560.99	£808.00	£1,767.64	£2,439.49	£0.00	(£6.10)	£14,386.69	83	
Overall Total	£1,806.12	£13,462.72	£2,194.90	£2,949.62	£16,731.14	£0.00	(£134.40)	£37,010.10	160	